



On-Line Application

Vacancy

To apply on-line, please fully complete each section of the form.

If you are applying for a career position, your application will be sent to your nearest branch. If you wish to apply for a different branch, please tell us where you are looking to work in the further information box on the "Confirm & Submit" page. Applications for all other positions will be sent to head office in the first instance. Once you have fully completed the form, please "sign and date" your application on the "Confirm & Submit" page and then submit it to us.

Vacancy Type

Job Title

Where did you hear about this vacancy?

Personal Details

Title

Forename(s)

Surname

Previous Name(s)

Address

Postcode

Telephone

Mobile

E-mail Address

Date of Birth

National Insurance Number

Do you have a current full driving license?

Are you eligible to work in the United Kingdom?

Employment

Are you presently Unemployed?

Please provide details of your present, or if you are not currently employed your most recent employment.

Job Title

Referee Name

Employer

Address

Post Code

Telephone (landline)

Date Appointed

Date of Leaving (if applicable)

Reason for Leaving (if applicable)

Basic Pay

Basic Pay Per

Reference: May we apply for a reference prior to your interview?

Last
Employment

Previous Employment

Please provide details of ALL work you have undertaken (A full work history is required). Start with the most recent first. Continue in the "further information" section if necessary.

From Month/Year	To Month/Year	Employer (name and address)	Job Title	Reason for leaving

If there were any periods when you did not work since leaving school, please provide details.

From Month/Year	To Month/Year	Reason

References

Please provide details of three people who are able to provide references as to your character and suitability for the post you have applied for. One of these should be your current or most recent employer (see last employment section) wherever possible or applicable. None of the people you nominated should be partners or family members. The law now requires us to seek a reference from your most recent care service employer where applicable. Please confirm with the companies correct person and address to provide a reference e.g. you may find that the HR department via head office only provide references - and these details should be provided. Incorrect details provided to obtain references can delay your start of employment.

Reference 1	Referee Name	<input type="text"/>
	Company Name	<input type="text"/>
	Postcode	<input type="text"/>
	E-mail	<input type="text"/>

	<p>Full Address <input type="text"/></p> <p>Telephone No. <input type="text"/></p> <p>This person is/was my Employer/Manager/Other, please state <input type="text"/></p> <p>Reference: May we apply for a reference prior to your interview? <input type="text"/></p>
Reference 2	<p>Referee Name <input type="text"/></p> <p>Company Name <input type="text"/></p> <p>Postcode <input type="text"/></p> <p>E-mail <input type="text"/></p> <p>Full Address <input type="text"/></p> <p>Telephone No. <input type="text"/></p> <p>This person is/was my Employer/Manager/Other, please state <input type="text"/></p> <p>Reference: May we apply for a reference prior to your interview? <input type="text"/></p>
Reference 3	<p>Referee Name <input type="text"/></p> <p>Company Name <input type="text"/></p>

Postcode

E-mail

Full Address

Telephone No.

This person is/was my
Employer/Manager/Other,
please state

Reference: May we apply for
a reference prior to your
interview?

Availability

Day	Morning Start	Morning Finish	Afternoon/Evening Start	Afternoon/Evening Finish
Monday				
Tuesday				
Wednesday				
Thursday				
Friday				
Saturday				
Sunday				

Weekend Work

Are you able to work weekends?
(Priority will be given to applicants able to work weekends)

Additional Comments

Please provide any further information to support your application

Rehabilitation of Offenders Act 1974 (Exemption Order)

Because of the nature of the work you are applying for, it is exempt from the provisions of the Rehabilitation of Offenders Act 1974. You MUST let us know about any criminal convictions, cautions, reprimands, warnings or final warning you may have including those, which may be, for other purposes, considered spent.

Do you have or have you ever had any criminal convictions, cautions, reprimands, warnings or final warnings?

Are you currently:

Under suspicion or investigation in relation to any criminal offence?

Awaiting trial for any criminal offence?

*If you have answered Yes to any of these questions, please provide details of the offence and sentence below. Answering Yes to these questions will not automatically disqualify you from employment. However, you should be aware that it is an offence to provide false or inaccurate information in order to gain employment.

Details (if applicable)

Data Protection Act

The information or data which you have supplied on this form will be processed and held on computer and will also be kept in your personal records if you are appointed. The data may be processed by Severer UK for the purposes of equality monitoring, compiling statistics and for other employment records. In signing and returning this application you are deemed to have given your explicit consent to processing data contained in or referred to in it, including any data which may be considered to be sensitive personal information.

Confirmation
of details

I confirm that the details in this application are accurate and complete.

Signed

(Enter your full name)

Date